



Major Categorical Funds
Justification of Expenditure for Budget/Expense Transfer
and SPSA Modification
2020-21

JV 459102

Complete this form for the following change in categorical expenditures allocated in the 2020-21 SPSA:

☒ **BUDGET** transfer within a categorical resource.

☐ **EXPENSE** transfer between and/or into categorical resources. Budget Transaction Detail Report or Actuals Query is required highlighting items to transfer. Payroll query and/or Time and Labor report is required for salary/hourly transfers.

A copy of the SSC meeting minutes showing budget discussion item must be attached.

(Minutes must include resource, account, and amounts for both "from" and "to" and the description of the resulting benefit to students).

School Name: Kimbrough Elementary	Date: 11/17/2020	Location Number: 0162
Resource Teacher: Mary Johnson: 619-725-5611	Analyst: Bich Ha Groll: 619-725-7788	
Proposed Funding Resource: 30106		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually

Expenditure and Benefit to Students and/or Family Engagement: How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

	To Account	Rationale
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	1189	Transfer of appropriations from Account 4301 to Account 1189 in Resource 30106 for the purpose of hiring two retired teachers to support struggling students with reading. .40 FTE will assist Grades K thru 3, .20 FTE will support Grades 3 thru 5
B.	3000's	Transfer of appropriations from Account 4301 in the Benefits (3000's) in Resource 30106 for the purpose of hiring two retired teachers to support struggling students with reading. .40 FTE will assist Grades K thru 3, .20 FTE will support Grades 3 thru 5
C.		
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

- ☐ Increase to an activity previously identified in SPSA:
☐ Transfer of expenditures due to clerical error:
☒ Other (please specify): Support struggling students with reading

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture <input type="checkbox"/> Goal 2: ELA <input checked="" type="checkbox"/> Goal 3: Math <input checked="" type="checkbox"/> Goal 4: English Learner	<input type="checkbox"/> ELA <input type="checkbox"/> Math <input type="checkbox"/> Chronic Absenteeism <input type="checkbox"/> College/Career Readiness <input type="checkbox"/> Graduation Rate <input type="checkbox"/> Suspension Rate
<input type="checkbox"/> Goal 5: SWD <input type="checkbox"/> Goal 6: Family Eng. <input type="checkbox"/> Goal 7: Grad/Promotion	

attached
 M
 12/26/21
 Email received on 01/26/21

Title 1: Resources 30100-30106
CSI: Resource 31820

Attachment 3
Template

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description
Example	0001	30100	00	5735	1000	1110	01000	0000	\$ 2,500.00	Interprogram Sves/Field Trip
A.	0162	30106	00	4301	1000	1110	01000	0000	\$ 22,800.00	Supplies
B.	0162	30106	00	4301	1000	1110	01000	0000	\$ 11,400.00	Supplies
C.	0162	30106	00	4301	1000	1110	01000	0000	\$ 6,854.00	Supplies
D.	0162									
E.	0162									
F.	0162									
G.	0162									
Total									\$ 41,054.00	

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description
Example	0001	30100	00	1157	1000	1110	01000	0000	\$ 2,500.00	Classroom Teacher Hrly
A.	0162	30106	00	1189	1000	1110	01000	0000	\$ 22,800.00	Retired Clsrm Teacher Hrly
B.	0162	30106	00	1189	1000	1110	01000	0000	\$ 11,400.00	Retired Clsrm Teacher Hrly
C.	0162	30106	00	3000	1000	1110	01000	0000	\$ 6,854.00	Employee Benefits
D.	0162									
E.	0162									
F.	0162									
G.	0162								\$	
Total									\$ 41,054.00	

Subcode 2900
Acct 1980

Title 1: Resources 30100-30106
CSI: Resource 31820

Attachment 3
Template

Assurances

- ☐ Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC has approved modifying our School Plan for Student Achievement (SPSA) and categorical budget.
- ☒ List date(s) of SSC meeting(s) 10/26/2020
- ☐ A copy of the SSC meeting minutes showing plan and budget discussion item is attached, and discussion/approval item is highlighted (includes resource, account, and amounts).
- ☐ A copy of the Detailed Transaction Report is attached and highlighted or actuals query (expense transfers only).
- ☐ The expense(s) is/are supplemental to district-provided services.
- ☐ A payroll and time/labor report is attached for salary/hourly expense transfers.

Required Signatures:

The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated.

Hernan Baeza 11/17/2020
Principal (Print Name) Date

Hernan Baeza 11/17/2020
Principal's Signature Date

Lindsay Rutten 11/17/2020
SSC Chairperson (Print Name) Date

Lindsay Rutten 11/17/2020
SSC Chairperson's Signature Date

[Signature] 1/21/2021
Reviewed by FAMA Resource Teacher

Approved ☒ Denied ☐

Comments:

Attach this form to appropriate documentation **WITH** original signatures.

Submit all documents to: Financial Planning, Monitoring and Accountability Department
Eugene Brucker Education Center
4100 Normal Street, Room 3126
San Diego, CA 92103-2682



OR Email a copy of this transfer document including SSC minutes to your Resource Teacher using the finance email address.

Retain a copy at your site in the SSC Notebook once transfer is approved.

Miller Jill

From: Area 5 Finance
Sent: Tuesday, January 26, 2021 3:15 PM
To: Miller Jill; Baeza Hernan
Subject: FW: Kimbrough Budget Transfer - 30106
Attachments: SSC Minutes_10-26-2020 English & Spanish FINAL.pdf; Kimbrough Title I Budget Transfer \$41,054.pdf

Hello Jill and Hernan,
The Title I transfer has been completed with Journal ID 0000459102.

Thank you,

Adriana Rivas Quexada

Resource Teacher

Strategic Planning for Student Achievement
Area 4 & Area 5 San Diego Cluster ES
area4finance@sandi.net
area5finance@sandi.net

From: Hernandez Maurice
Sent: Monday, January 25, 2021 12:01 PM
To: Groll Bich Ha <bgroll@sandi.net>
Cc: Area 5 Finance <area5finance@sandi.net>
Subject: FW: Kimbrough Budget Transfer - 30106

Hi Bich Ha,

The below mentioned transfer has posted. Journal ID 0000459102

Thanks,

Maurice

From: Groll Bich Ha
Sent: Thursday, January 21, 2021 1:39 PM
To: Hernandez Maurice <mhernandez10@sandi.net>
Area 5 Finance <area5finance@sandi.net>
Subject: FW: Kimbrough Budget Transfer - 30106

Hi Maurice – Please review, process and let us know when it is done. Thanks! 😊

Bich Ha Groll

Financial Planning and Development Analyst
E-mail: bgroll@sandi.net

From: Area 5 Finance <area5finance@sandi.net>
Sent: Thursday, January 21, 2021 12:22 PM
To: Groll Bich Ha <bgroll@sandi.net>
Subject: Kimbrough Budget Transfer - 30106

Hello Bich Ha,
Will you please process this transfer. Let me know if anything else is needed.

Thank you,

Adriana Rivas Quexada

Resource Teacher
Strategic Planning for Student Achievement
Area 4 & Area 5 San Diego Cluster ES
area4finance@sandi.net
area5finance@sandi.net

From: Miller Jill
Sent: Thursday, January 21, 2021 10:13 AM
To: Area 5 Finance <area5finance@sandi.net>; Baeza Hernan <hbaeza@sandi.net>
Cc: Kennedy Stephanie <skennedy1@sandi.net>
Subject: 0162 - Kimbrough, Reading Support

Hi Adriana,

This is an entirely different request that was sent back in November to hire Reading Support Teacher's. Everything should be good to go for this request. We simply need to hire "Reading Support" for our students who are struggling.

As far as the other request in Title I – 30100 goes, all of that documentation will be ready after we have our 01/25/2021 SSC Meeting.

I would really like to be able to speak with you when you have the time. As I said in my original email, call me anytime. I'm in the office every day until 2:30-3:00.

Thank you,

Jill Miller

Elementary School Assistant
Kimbrough Elementary School
321 Hoitt Street
San Diego, CA 92102
619-362-4400 x3022

Miller Jill

SSC on 10/26/20

From: Groll Bich Ha
Sent: Tuesday, October 20, 2020 9:19 AM
To: Miller Jill
Cc: Baeza Hernan; Area 5 Finance
Subject: RE: 0162 - Kimbrough - Question about Hiring Two Part-Time Resource Teachers

Hi Jill – Below is the estimated cost per position at 0.4FTE. Note, the site might have to pay for medical cost if the teacher has another assignment within the district.... Thanks! ☺

		Average	
		Annual	
Job Co	Position Description	Salary	
2040	Inschool Resource Tchr	95,087	
		19,592	Var Ben
		114,678	
		\$ 45,871	@0.4FTE

Bich Ha Groll

Financial Planning and Development Analyst

E-mail: bgroll@sandi.net

From: Miller Jill <jmiller3@sandi.net>
Sent: Tuesday, October 20, 2020 8:55 AM
To: Area 5 Finance <area5finance@sandi.net>; Groll Bich Ha <bgroll@sandi.net>
Cc: Baeza Hernan <hbaeza@sandi.net>
Subject: 0162 - Kimbrough - Question about Hiring Two Part-Time Resource Teachers

Hi Fred,

Mr. Baeza would like to hire two retired Resource Teachers using Resource 30106 & 30100 to support struggling students with reading. We would use one for the lower grades (K-2) and the other for upper grades (3-5). We will be having our next SSC Meeting on Monday, October 26th and will run this through SSC before it is official. The verbiage is already in our SBB.

Is there a way you can provide approximately how much this will cost please? I have the "Average Salary Calculator" but it's from a couple of years ago. This position will just be "variable benefits" due to the FTE.

They would both be a .4 FTE = 3.2 hours a day.

- In Resource 30106 we have \$60,895
- In Resource 30100 we have \$24,000 in "supplies"

Thank you,

Jill Miller

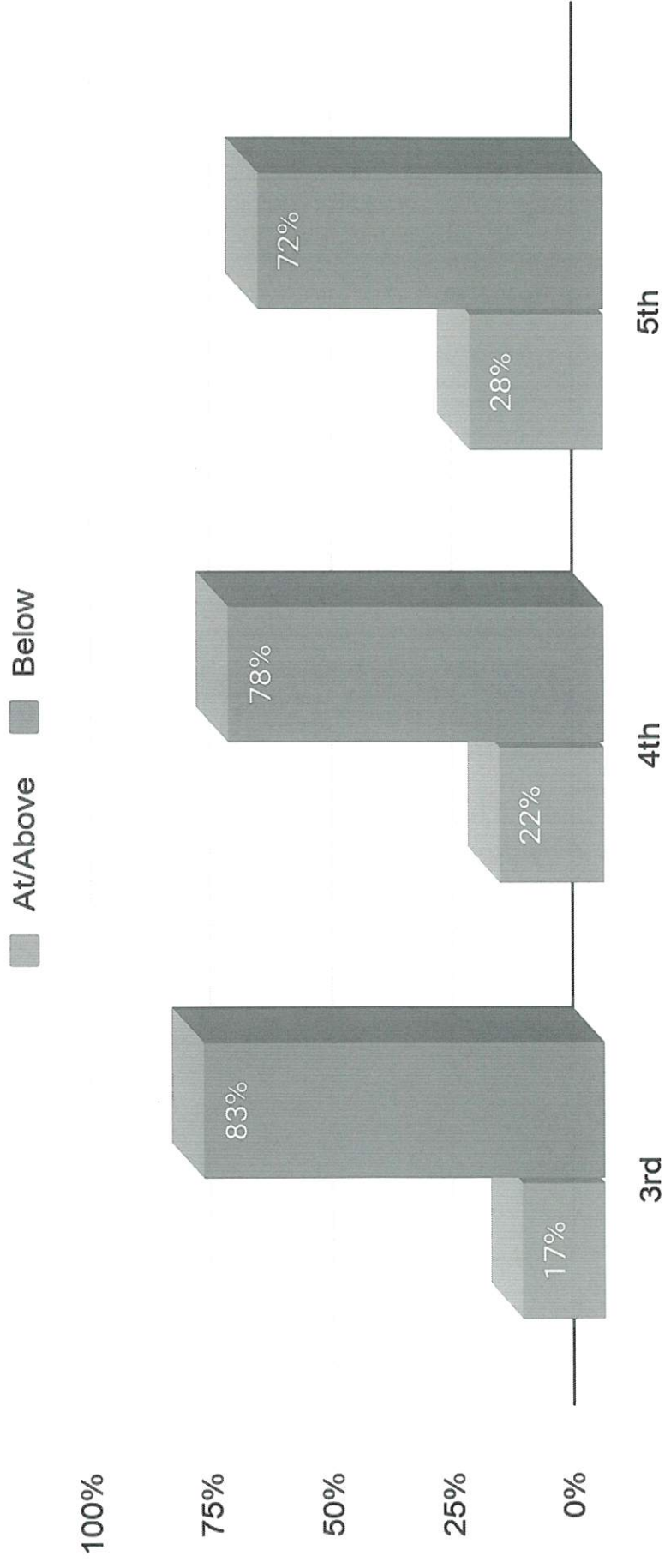
Elementary School Assistant
Kimbrough Elementary School

Jill Miller

STAR ASSESSMENTS , Achieve 3000 and Smarty Ants

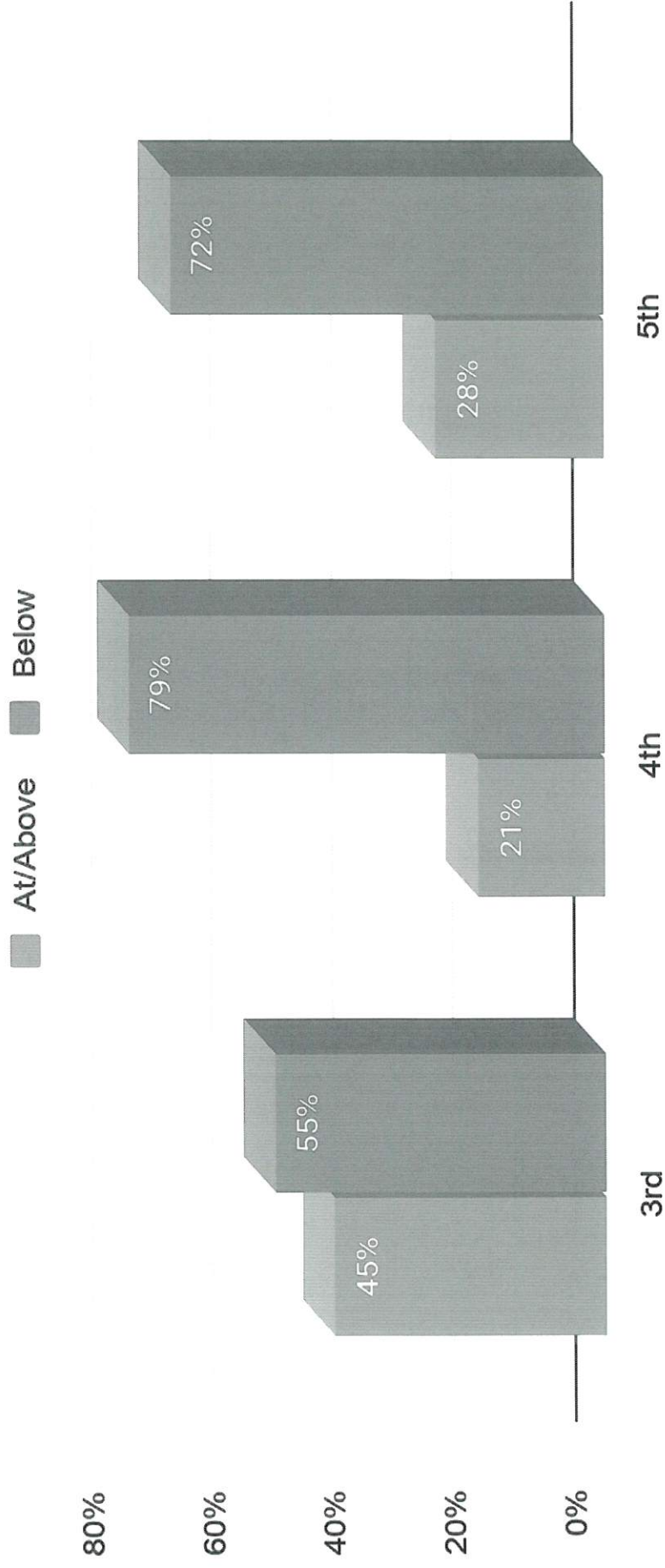
Kimbrough 20-21

STAR Reading-October 2020



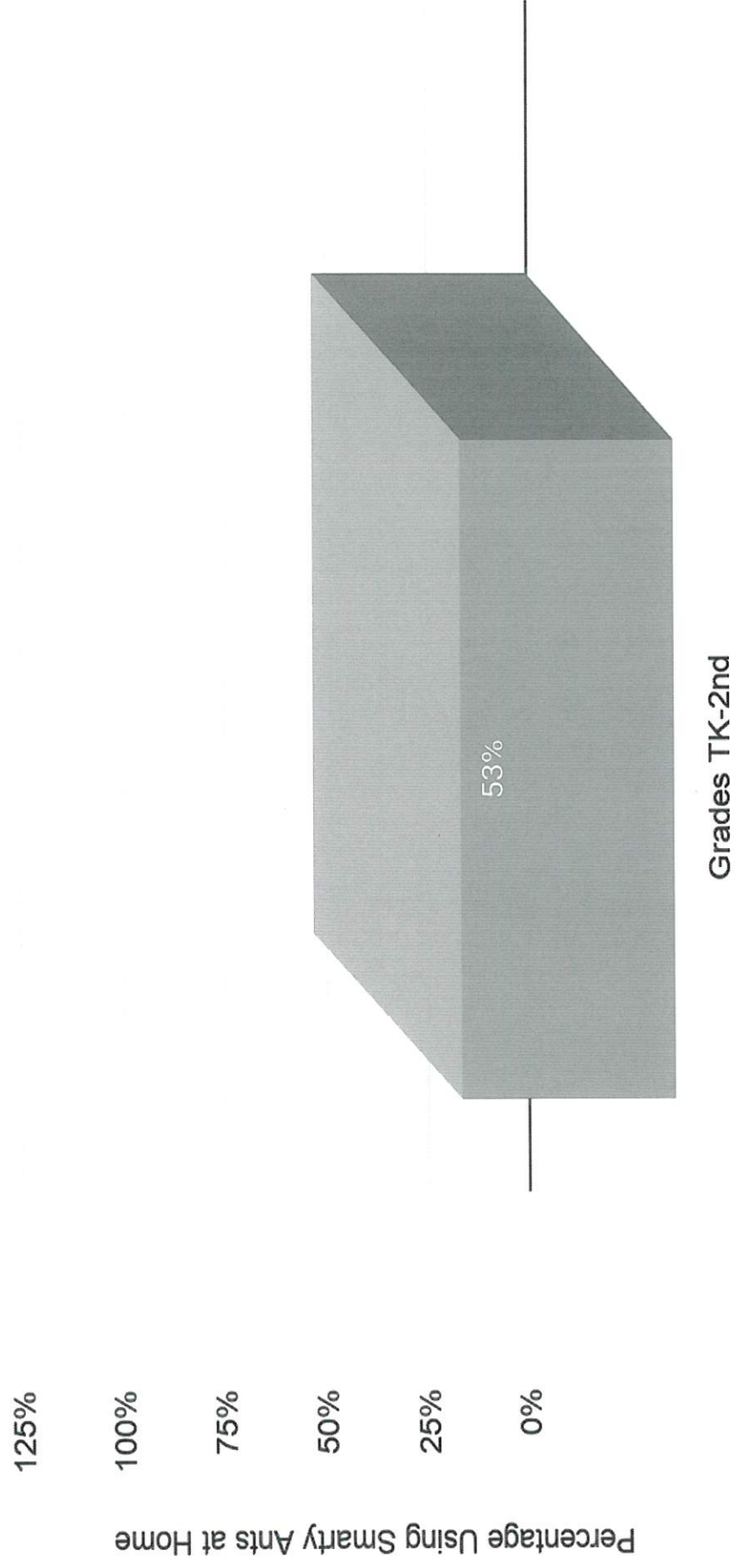
**Not all students have completed the test

STAR Math- October 2020

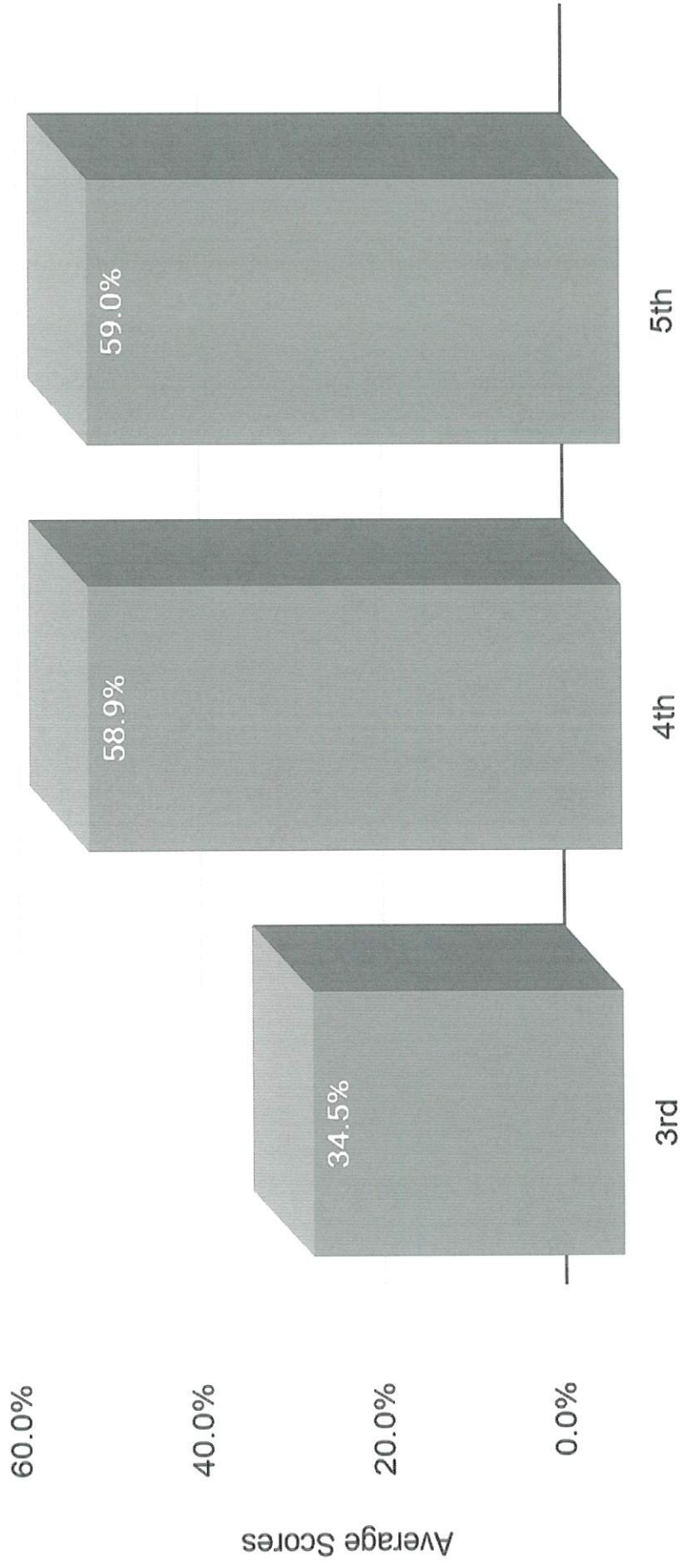


**Not all students have completed the test

Percentage of Students Using Smarty Ants at Home



Achieve 3000 Avg. Scores



Achieve 3000 October 2020